

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF CODES AND STANDARDS
REGISTRATION AND TITLING PROGRAM HEADQUARTERS**

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July 27, 2017

Dear Park Management,

We are pleased to announce a new Department of Housing and Community Development (HCD) program to help your residents get their manufactured homes and mobilehomes titled and registered.

The program is called the **Fee and Tax Waiver Program**, and it is designed for those residents who own their home but, for a whole host of reasons, never got their title and registration from HCD.

It excuses many back taxes and fees, in order to bring the home up to date in its titling and registration. Many homeowners are not even aware that they are required to title and register their homes. In other cases, past due charges and accumulated fees, taxes and penalties on the unit have prevented them from properly titling and registering their homes.

We would very much appreciate your help in letting your residents know about this program.

We know that their homes are important to your residents, and that security and safety is important to them. Getting their title and registration will protect them and their families now and in the future.

With your help, some residents in your park could now save hundreds or thousands in back taxes and fees by taking advantage of this program.

And, by the way, the law allows park owners to get back taxes and fees waived on one manufactured home owned by the park in need of titling.

As you probably know, there are many things a home owner cannot do without a title and registration. For example, they can't legally sell their home or leave it to a loved one. Owners can't get fire insurance or permits to install a water heater, put on a new roof or otherwise upgrade their property. And they can't get utility financial assistance where available.

This program is the most affordable way to get title and registration right now. But the opportunity is only offered until December 2019. After that, residents who want to pursue getting their title and registration will have to pay back taxes and fees plus any application fees.

HCD is here to help. Whether by phone, email or in person, we can walk your residents through every step in the application process. We will lay out the waived fees and taxes, explain any costs they will bear, and help them fill out their application.

Ultimately, the homeowners decide if the program is right for them. It is a voluntary program. No inspections are required to participate in the program. Our goal is simple: we want to ensure that every Californian has a stable and secure home.

Attached is an article for your community newsletter and a flyer that you can photocopy and place on residents' doorsteps or leave out at the community center. Also, if you would like us to come make an informational presentation at your facility, please let us know.

Feel free to call our customer contact center at 1 (800) 952-8356 to learn more, or reach our specialized agents by sending an email to 587questions@hcd.ca.gov. Spanish speaking personnel and Vietnamese interpreters are available.

Sincerely,

Natasha Stanford
Outreach Specialist
Division of Codes and Standards
Registration and Titling Program